



PRE-LISTING QUESTIONNAIRE

Bay Realty Michigan

This questionnaire is part of the Bay Realty Michigan Home Selling System. Please complete it before our listing appointment so we can prepare an accurate market analysis and understand your goals. We look forward to meeting with you and guiding you through the selling process.

Seller Information

Name(s): _____

Phone Number(s): _____

Email(s): _____

Property Address

Ownership

Are you the owner of the property?

☐ Yes ☐ No

If no, explain (estate, POA, trust, etc.):

Property Details

Year Built (if known): _____

Bedrooms: _____ Bathrooms: _____

Type of Heating System: _____

Does the home have Air Conditioning?

☐ Yes ☐ No ☐ Unsure

Type of Siding: _____

Water: ☐ City ☐ Well ☐ Unsure

Sewer: ☐ City ☐ Septic ☐ Unsure

HOA / Fees

Is there a Homeowners Association (HOA)?

☐ Yes ☐ No ☐ Unsure

If yes, dues amount and what they include:

Are there any known special assessments?

☐ Yes ☐ No

If yes, explain:

Recent Improvements / Updates

(List updates and approximate year completed)

Reason for Selling

Timeline

When would you ideally like to move?

- ☐ Immediately
☐ 30–60 days
☐ 3–6 months
☐ Flexible
-

Price Expectations

Do you have a price range in mind?

Mortgage / Financial

Is there an existing mortgage?

☐ Yes ☐ No

Approximate payoff balance (estimate is fine):

Current Condition

Any known repairs needed?

Occupancy

- ☐ Vacant
☐ Owner Occupied
☐ Tenant Occupied

Pets

Do you have pets we should be aware of during showings?

Type(s): _____

Inclusions

Items that will stay with the home (appliances, window treatments, sheds, etc.):

Exclusions

Items you will be taking with you:

Showing Restrictions

Are there days or times when showings should be limited?

Additional Notes

Anything else we should know before our appointment?